

**DRAFT MINUTES OF THE NISA AGM
HELD ON 7TH MAY 2016 AT JURYS INN, NOTTINGHAM
COMMENCING 12.00 NOON**

Present: Hilary Selby (Chair & Performance Director)
Jackie Sheldon (CEO)
David Hartley (Development Director)
Ken Pendrey (Finance Director)
Alistair Wilson (Technical Director)
Christine Bowyer-Jones (Non-Executive Director)
Chris Buchanan (Synchro Director)
Richard Beamish (Coaching Director)
Gareth Cooke (NISA Accountant)
Lynda Young (Minute recorder)

NISA Members: Tina Noble Julie Buckland
Richard Lambert Darryl Jones
Judy Clinton Jennifer Pickering
Tony Berresford Nick Russell
Paul Worth Billy Simms
Josh Cheetham Stewart Laing
Murray Cochrane

Other attendees: Michelle Draper (NISA Safeguarding) Louise Meadows (NISA Finance)

Agenda Items:

1) Chair's welcome and announcements

The Chairman welcomed everyone to the AGM 2016 meeting and introduced the Directors and staff seated at the top table.

Red, amber and green cards were given to all members who were eligible to vote and the Chair explained the card system:

Green	For
Red	Against
Amber	Abstain

2) To appoint 2 Scrutineers from the floor

Darryl Jones and Tina Noble were appointed as scrutineers.

It was highlighted that NISA staff who are paid employees could not vote and Stewart Laing announced that he was ineligible to vote because he had not been a member for the last 13 months as per the Associations Articles.

3) To approve the Minutes of the 2015 AGM held on 16th May 2015

The Chairman handed over to the NISA Accountant, Gareth Cooke, who informed the floor of the number of postal and proxy votes.

It was calculated how many votes there were in total and it was explained that 75% of the votes was required for Special Resolutions before they could be approved and a simple majority for other items.

Proxy votes – Darryl Jones (1), Ken Pendrey (5), Alistair Wilson (4).

Floor:	Proxy	Postal
For - 17	For – 10	For - 3
Against - 0	Against – 0	Against - 0
Abstain - 0	Abstain – 0	Against - 0

Total votes = 30

The **Minutes of the 2015 AGM were approved**

4) To approve the following Annual Accounts to 30th September 2015

NISA Accounts:

Proxy votes –Daryl Jones (1), Ken Pendrey (5), Alistair Wilson (4).

Floor:	Proxy:	Postal:
For – 17	For – 10	For - 2
Against - 0	Against – 0	Against - 0
Abstain - 0	Abstain – 0	Abstain - 0

Total votes = 29

The **NISA Accounts were approved**

ISP Accounts:

Proxy votes –Daryl Jones (1), Ken Pendrey (5), Alistair Wilson (4).

Floor:	Proxy:	Postal:
For - 17	For – 10	For - 2
Against - 0	Against – 0	Against - 0
Abstain - 0	Abstain – 0	Abstain - 0

Total votes = 29

The **ISP Accounts were approved**

NSA Account:

Floor:	Proxy:	Postal:
For - 17	For – 10	For - 2
Against - 0	Against – 0	Against - 0
Abstain - 0	Abstain – 0	Abstain - 0

Total votes = 29

The **NSA Accounts were approved**

Ice Skate UK (Scotland) Ltd Accounts:

Proxy votes –Daryl Jones (1), Ken Pendrey (5), Alistair Wilson (4).

Floor:	Proxy:	Postal:
For - 15	For – 10	For - 2
Against - 0	Against – 0	Against - 0
Abstain - 2	Abstain – 0	Abstain - 0
Total votes = 29		

The **Ice Skate UK (Scotland) Ltd Accounts** were approved

Charitable Trust Accounts (to the 29th February 2015):

Proxy votes –Daryl Jones (1), Ken Pendrey (5), Alistair Wilson (4).

Floor:	Proxy:	Postal:
For - 17	For – 10	For - 2
Against - 0	Against – 0	Against - 0
Abstain - 0	Abstain – 0	Abstain - 0
Total votes = 29		

The **Charitable Trust Accounts** were approved

5) To appoint the NISA Auditors for the ensuing year – Botham Accounting, Nottingham

Proxy votes –Daryl Jones (1), Ken Pendrey (5), Alistair Wilson (4).

Floor:	Proxy:	Postal:
For - 17	For – 10	For - 2
Against - 0	Against – 0	Against - 0
Abstain - 0	Abstain – 0	Abstain - 0
Total votes = 29		

The **appointment of Bothams** was approved

6) Appoint the NISA Legal Advisors for the ensuing year – Hewitson Moorhead

Proxy votes –Daryl Jones (1), Ken Pendrey (5), Alistair Wilson (4).

Floor:	Proxy:	Postal:
For - 16	For – 10	For - 1
Against - 1	Against – 0	Against - 0
Abstain - 0	Abstain – 0	Abstain - 0
Total votes = 29		

The **appointment of Hewitson Moorhead** was approved

To receive the Directors Annual Reports and an update report from the Chair of the Governance Working Party.

7) The following annual reports had been posted to the NISA website in advance of the AGM:

- Chairman and President report
- Development Director’s report

The Chair explained that each annual report will be posted on the website but it would be nice for each portfolio Director to present their annual reports personally. Each Director gave a brief

verbal update of their report for the last year. The Chair then passed over to the new CEO to speak about the future.

Stewart Laing raised an observation on political correctness stating that 'inclusive' was the correct word to be used. The Chair acknowledged that this terminology would be used correctly in the future.

8) To announce the European Trophy Award

The Chairman announced that the European Trophy was being awarded to Penny Coomes and Nick Buckland

9) To announce the Vandervell Trophy Award

The Board awarded the Vandervell Trophy to Elise Christie.

10) To announce Honorary Membership Awards

The Chair announced that Joan Slater and Tina Noble be awarded Honorary Life Memberships but it was highlighted that these members had already received their awards last year. It was suggested that Lesley Norfolk-Pearce and Alice Hanrahan would be able to receive the award in the coming season.

Congratulations were extended to all.

11) Proposals change the NISA Articles and Rules

The Chair announced that the Board had decided to withdraw Proposals 2 and 3 and asked the floor to vote on the other 2 proposals. Paul Worth, from the floor, asked the Chair if the two proposals could be read out before anyone voted.

Proposal 1

Article 8.4:

Floor:

For - 18

Against - 0

Abstain - 0

Total votes = 26

The **proposal to amend Article 8.4 was agreed**

Proxy:

For – 8

Against – 0

Abstain – 0

Proposal 4

Article 8.8:

Floor:

For - 18

Against - 0

Abstain - 0

Total votes = 26

Proxy:

For – 0

Against – 1

Abstain – 1

The **proposal was agreed**

12) Results of the voting to change the Articles and Rules

The Chair asked Gareth Cooke to announce the Election results to the members present

13) To announce the election results for the following Portfolio Directors and Sub Group Members.

Coaching Director

Richard Beamish	135
Viviane Robinson	43

Judges & Officials Director

Judy Clinton	82
Maggie Worsfold	80

Finance Director

Christopher Buchanan	91
Richard Lambert	81

Sub-Group Portfolio positions

Finance

Alistair Wilson	85
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13) Close of business

The Chairman thanked the scrutineers for their help and everyone for attending and for their input and confirmed that the Board will take on board what had been discussed.

Congratulations were given to all those who had been appointed and the Chair looked forward to seeing them through the year.